

# Barnet Schools: COVID 19 Outbreak Management Plan

August 2021

COVID 19: Outbreak Management Plan	
<b>School: Northgate School</b>	<b>Date: 3 September 2021</b>
<b>Assessment undertaken by: Angela Moore</b>	<b>Job Title: Head Teacher</b>
<b>Government Guidance:</b> <a href="https://www.gov.uk/government/guidance/schools-covid-19-operational-guidance">Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/contingency-framework-educational-settings">Contingency framework educational settings Gov.UK</a> <a href="https://www.gov.uk/government/guidance/health-and-safety-advice-for-schools">health and safety advice for schools</a> .	<b>School documents:</b> Operational COVID-19 Risk Assessment for schools reopening September 2021
<b>What is an Outbreak Management Plan?</b>	<p>The <a href="#">contingency framework</a> states schools should have an “Outbreak Management Plan” outlining how a school or setting would operate if any “extra action” becomes necessary in their local area. Directors of Public Health and Public Health England Health Protection Teams can recommend certain measures for individual schools or clusters of settings to help manage outbreaks in schools, or if there is an “extremely high prevalence” of COVID-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures responding to a variant of concern.</p> <p>The Outbreak Management Plan is an appendix to the school’s operational risk assessment and baseline control measures being undertaken and should be read in conjunction with the school guidance updated by the Department for Education: <a href="#">Actions for schools during the coronavirus outbreak</a>. This risk assessment must be regularly updated and kept as a live document.</p> <p>Where there is a need to address more widespread issues across an area, Ministers will take decisions on an area-by-area basis.</p> <p><b>The Outbreak Management Plan is separate to the processes in place for managing other infection outbreaks and operational challenges. Any restrictions on education are always a last resort and will only be taken within a school after taking advice from the Department of Education, Public Health England, Barnet Director of Public Health, BELS.</b></p>
<b>When will “extra action” be required?</b>	<p>Northgate School has control arrangements to manage transmission of COVID-19 but may be required to take extra action if the number of positive cases substantially increases. The thresholds for taking extra action are detailed below and will be used by schools as an indication for when to seek public health advice.</p>

	<p>Whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> <li>• 2 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or</li> <li>• 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</li> </ul> <p>Northgate School will seek public health advice if a student or staff member is admitted to hospital with COVID-19 by phoning the DfE helpline (0800 046 8687, option 1). Hospitalisation could indicate increased severity of illness or a new variant of concern.</p>
<p><b>Contacts and further support:</b></p>	<p>London Coronavirus Response Cell (PHE), Barnet Director of Public Health and BELS are responsible for managing localised outbreaks in Barnet.</p> <p><b>For further advice contact:</b></p> <ol style="list-style-type: none"> <li>1. To report or seek advice on an outbreak – <b>DfE Helpline: 0800 046 8687 and selecting option 1</b></li> <li>2. For support managing an outbreak above the extra action threshold (after being directed by DfE) – <b>LCRC: <a href="mailto:lcrc@phe.gov.uk">lcrc@phe.gov.uk</a></b></li> <li>3. For operational education support – <b>BELS: <a href="mailto:Neil.Marlow@Barnet.gov.uk">Neil.Marlow@Barnet.gov.uk</a></b></li> <li>4. For additional public health enquiries – <b>Barnet Public Health: <a href="mailto:Publichealth@barnet.gov.uk">Publichealth@barnet.gov.uk</a></b></li> </ol>
<p><b>Staff</b></p>	<p>For all cases relating to staff, please also see the guidance for workplaces: <a href="#">NHS Test and Trace in the workplace</a></p> <p>Employers should call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are made aware that any of their workers have tested positive. If cases amongst staff mean a setting meets the threshold, described above, employers will need to provide the 8-digit NHS Test and Trace Account ID (sometimes referred to as a CTAS number) of the person who tested positive, alongside the names of co-workers identified as close contacts. This will ensure that all workplace contacts are registered with NHS Test and Trace and can receive the necessary public health advice, including the support available to help people to self-isolate.</p>

## Extra Actions to be considered to contain the outbreak

<b>Impacted Year/s:</b>	<b>Impacted staff:</b>	<b>Date Assessed:</b>
<b>Name of Assessor:</b>	<b>Date to be reviewed:</b>	<b>Date Reviewed:</b>

<b>Extra action/measures</b>	<b>Action taken (tick relevant bullet point)</b>	<b>Date commenced</b>	<b>Date reviewed</b>	<b>Outcome/commentary</b>
<b>Testing</b>	<ul style="list-style-type: none"> <li>○ Parent/carer letter reinforcing home testing</li> <li>○ Increase frequency of testing for staff and students at home</li> <li>○ Onsite testing</li> </ul>			
<b>Face Coverings</b>	<ul style="list-style-type: none"> <li>○ Masks introduced in communal areas</li> <li>○ Masks introduced in classrooms</li> </ul>			
<b>Close contacts</b>	<ul style="list-style-type: none"> <li>○ Seek advice from Public Health</li> <li>○ Students/staff isolate at home as a precautionary measure</li> <li>○ Staff/students advised to take a PCR</li> </ul>			
<b>Close mixing</b>	<ul style="list-style-type: none"> <li>○ Review break-time arrangements</li> <li>○ Reintroduce bubbles – Beacon Centre students taught on the unit</li> </ul>			
<b>Attendance restrictions</b>	N/A			
<b>Remote education</b>	<ul style="list-style-type: none"> <li>○ Pre-recorded lessons</li> <li>○ Live lessons via Google Classroom</li> </ul>			
<b>Hygiene/cleaning</b>	<ul style="list-style-type: none"> <li>○ Reinforce hand hygiene</li> <li>○ Reintroduce cleaning of surfaces after each lesson</li> <li>○ In-depth clean of school</li> </ul>			
<b>Ventilation</b>	<ul style="list-style-type: none"> <li>○ Reminders to keep windows/doors open</li> <li>○ Investigate mechanical ventilation systems</li> </ul>			
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>○ Staff reminders about vigilance about noticing and reporting concerns if students are self-isolating</li> </ul>			

	<ul style="list-style-type: none"> <li>○ Regular contact home for students isolating or working remotely</li> </ul>			
<b>Workforce</b>	<ul style="list-style-type: none"> <li>○ Some staff working remotely – access to technology/resources</li> <li>○ Review risk assessments for clinically vulnerable staff</li> </ul>			
<b>Educational Visits</b>	<ul style="list-style-type: none"> <li>○ Review risk assessments for educational visits</li> <li>○ Cancel or re-schedule visits</li> </ul>			
<b>School Events</b>	<ul style="list-style-type: none"> <li>○ Review events e.g. Academic Progress Evening, Learning Review Day</li> <li>○ Cancel or re-schedule events</li> </ul>			
<b>Other limitations</b>	<ul style="list-style-type: none"> <li>○ Review visits to schools e.g. parental meetings, SEND reviews etc.</li> <li>○ Use Teams for online meetings</li> </ul>			
<b>Communications to students, staff and parents/carers</b>	<ul style="list-style-type: none"> <li>○ Everyone given advice about a potential outbreak and mitigating actions</li> <li>○ Use of telephone and emails to inform the school community</li> </ul>			